Logging into Moodle

1. Open your web browser (e.g. Internet Explorer).
2. At the address bar of your web browser (e.g. Internet Explorer), type:
   
   **http://web2.macarthurg-h.schools.nsw.edu.au/moodle/**.

   The address bar looks like this:

   ![Address Bar](image1.png)

   **Figure 1**

3. You will see a screen like this:

   ![Moodle Login Screen](image2.png)

   **Figure 2**

4. To log in, enter your user name and password, which will be given by your teacher. Finally, click on the **Login** button.
   
   Note: If your web browser offers to “remember this password”, select “No”.

5. Once you log in, you will be asked to change your password:
6. After you have changed your password, you will see your profile page.
7. You may want to edit your profile (as shown on the below picture in **RED**).
8. **Please make sure that the email address in your profile is correct!** If it is incorrect, please correct it by editing your profile.

**Navigating Around Moodle**

On the top of the Moodle web site, you may see the “bread crumbs” as shown in the example below:

Bread crumbs show you where you are inside Moodle. In the above example, you are in the “9POM” page, which is within the “PDHPE” page, which in turn is within the “Year 9” page. The “MGHS” page is also called the “home page”, which is the starting point of every web visits to the Moodle web site. Figure 2 is the picture of the home page.

**NOTE:** Use bread crumbs to navigate around Moodle, **NOT** the Back button of your web browser (e.g. Internet Explorer).

**What if you have difficulty logging into Moodle?**

If you have difficulty logging into Moodle, please go through this troubleshooting checklist:

1. **Have you entered the wrong web site?** Please check that you have entered the correct web address for MGHS Moodle (see Step 2 of [Logging into Moodle](#) for the correct web address).
2. **Have you entered your Moodle user name correctly?**
   a. Your Moodle user name (given by your teacher) **may be different** from your school network log in (the one that you used to get into the computer) and DET Portal Login (the one that you use to get into the Internet). Do not assume that they are the same.
   b. Your email address is **not** your Moodle user name.
c. Ask the next person to check that you have entered your user name correctly.

3. Have you forgotten your password? If yes, refer to the next section.

What if Moodle rejects your password (e.g. you have forgotten it)?
If you have entered the correct user name but have forgotten your Moodle password, please go through these steps:

1. Have you accidentally turned on CAPS LOCK when entering your password? If yes, please re-enter your password with the CAPS LOCK turned off.
2. At the Moodle home page, click on the “Lost password?” link.

3. Enter EITHER your user name OR email address (registered at Moodle). Do not enter both!

4. Moodle will then send you an email to your registered email address with a link.
5. Click on the link in that email.
6. Moodle will then send another email. That email will contain a new temporary Moodle password. Use that password to log in.